

Dartmouth Public Schools

Steve Russell, Ed.D.
Superintendent

8 Bush Street
Dartmouth, MA 02748
508-997-3391

Ana C. Riley
Assistant Superintendent

Application for Employment

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, marital or veteran status, or the presence of non-job-related medical condition or handicap

(Please print or type)

Date of Application: _____

NON-INSTRUCTIONAL APPLICATION

Position Desired: Custodial _____ Maintenance: _____ Food Services: _____
 Secretarial: _____ Computer Operator: _____ Other _____

Work Year Desired: Full Time (52 weeks) _____ School Year (44 weeks) _____ Part-Time/Substitute _____

First Name _____ Middle Initial _____ Last Name _____

Address (including city, state/zip code) _____

Telephone () _____

Are you employed now? ___ Yes ___ No May we contact your present employer? ___ Yes ___ No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? ___ Yes ___ No
 (Proof of citizenship or immigration status may be required upon employment)

Date you would be available for work? _____

Have you been convicted of a felony within the last 7 years? ___ No ___ Yes
 (Conviction will not necessarily disqualify applicant from employment)

If yes, please explain _____

Education

	High				College/University				Graduate/Professional			
School Name/ Location												
Years/Grade Completed	9	10	11	12	1	2	3	4	1	2	3	4
Diploma/Degree												
Describe Course of Study												
Describe Specialized training, Apprenticeship, Skills												
Honors Received or Notable accomplishments												

Employment Experience

Start with your present or last job. Include military service assignments and relevant volunteer activities.

Employer	Telephone ()	Dates Employed From To		Work Performed
Address				
Job Title				
Supervisor				
Reason for Leaving				

Employer	Telephone ()	Dates Employed From To		Work Performed
Address				
Job Title				
Supervisor				
Reason for Leaving				

Employer	Telephone ()	Dates Employed From To		Work Performed
Address				
Job Title				
Supervisor				
Reason for Leaving				

If you need additional space, please continue on a separate sheet of paper.

Special Skills and Qualifications: Summarize special skills and qualifications for this position that you have acquired from your employment or other experience:

Give name, address and telephone number of three references who are not related to you and are not previous employers.

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not and is not intended to be a contract of employment.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of Dartmouth Public Schools.

Signature of Applicant _____

Date _____